Job Description

Position	:	**Assistant Manager- IT**
Years of Experience	:	Minimum 5 years of Experience in managing IT Infrastructure and Services in Corporate Company.
Qualification	:	B.E / B.Tech in Information Technology (IT), Computer Science Engineering (CSE)/ Bachelor of Computer Application (BCA) from reputed College / University.

ROLES AND RESPONSIBILITIES

1. Maintaining computer networks, network administration, network installation, computer hardware, cabling installation & support, wireless technology applications,

2. Managing website, webinar, cloud computing, interface and IT security, Microsoft Windows software, including Server, Office and Exchange.

3. Ensuring Maintenance of Computer Systems and IT equipment/gadgets quality, effective functioning and timely service.

4. Managing IT outsourcing support & resource person for better utilization and performance driven.

5. Professional experience in mobile application development.